

Annex B – Technical Offer Form

#	Technical Requirements	Document	Available (Pass)	Not Available (Fail)
1	Incoterms: The International Chamber of Commerce Incoterms 2010 shall apply for this ITB and for any resulting purchase orders(s) – <u>DAP UNHCR Office in Port Sudan.</u>	Technical Offer should confirm the proposed Incoterms.		
2	Packaging and Batches details: The technical offer shall clearly indicate the acceptance of the required packing/packaging in compliance with the packing/packaging of batches required in Annex A – Technical Specifications to this ITB.	Technical Offer should confirm the required number of batches and packaging.		
3	Delivery Capacity: The bidder shall state the mobilization time, ex-stock quantity and quantities available, and shall indicate the soonest proposed deliver schedule for the Seven batches as listed in details in the attached Annex A – Technical Specifications.	Technical Offer should confirm the delivery capacity and delivery schedule as required.		
4	Inspection: Inspection of goods will be applicable and will be advised at the time of purchase/delivery. The inspection will be arranged by UNHCR concerned colleagues/ technicians.	Technical offers should confirm the Inspection prior to release the payment.		
5	Batch and Supplier Identification Marks: The succesfull bidders will be expected to a fix non-removable and permanent marking on each individual item clearly identifying the production batch and the supplier. Your technical offer should contain the details on how you would implement such markings (as indicated in the technical specifications of the products found in Annex A – Technical Specifications.	Technical Offer should confirm the required number of batches and packaging.		
6	Country of Origin of the Supplier and place of Manufacture: The technical offer shall state the country in which the supplier is registered as well as the country and place of manufacture of the products – <u>Only Suppliers who are locally registered in Sudan is allowed to participate.</u>	Legal registration certificate in Sudan must be submitted		
7	Warranty: The bid shall include defects and liability period with terms of warranty. A warantty cards to be provided stating the consumable name, period of warranty and any other supplier responsibilities.	Technical offers should confirm the defects and liability period with terms of warranty for each item		
8	Certificate: If available, the bidder shall submit a copy of internationally recognized quality certificate of the	Certificate should be submitted if available		

	manufacturing company together with a copy of quality certificate for the finished product.			
9	<p>Vendor Registration Form: If your company is not already registered with UNHCR, you should complete, sign and submit with your technical proposal the Vendor Registration Form - Annex D.</p> <p>If your company is already registered with UNHCR, please submit an empty Vendor Registration Form clearly indicating your UNHCR Vendor ID.</p>	Vendor registration form signed and stamped should be submitted.		
10	<p>UNHCR General Conditions for Provision of Goods and Services: Your technical offer should contain your acknowledgement of the UNHCR General Conditions for Provision of Goods and Services by signing - Annex E.</p>	Signed and stamped UNHCR general conditions for provision of goods and services should be submitted.		

Company Name:

Focal Point Name:

Focal Point Email Address:

Focal Point Mobile Number:

Date:

Company Stamp: